Parish Council Name \_\_\_\_Mitford Parish Council\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Financial year ending 31 March 2024

Prepared by\_D.McEnroe R.F.O.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name and Position) Date\_\_17/5/24\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Balance per bank statements as at 31 March 2024: | £ | £ |
| e.g. Current account | 20,035.51 |  |
| High interest account | 0 |  |
| Building society premium a/c | 0 |  |
|  |  |  |
| Petty cash float (if applicable) | 0 |  |
| Less: any unpresented cheques at 31 March 2024 (normally only current account) | 6,607.37 |  |
| Cheque number Clerk/HMRC £250.00, NCC £5371.37,  G. Christie £506.00, T & C Tree Surgeons £480.00 |  |  |
|  |  |  |
| Add: any un-banked cash at 31 March 2024 | 0 |  |
| e.g. Allotment rents banked 31 March 2024 (but not credited until 1 April 2024) | 0 |  |
| Net balances as at 31 March 2024 | 13,428.14 |  |
|  |  |  |
| ***The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:*** | | |
| CASH BOOK  Opening Balance 1 April 2023  Add: Receipts in the year  Less: Payments in the year | 18,275.25  9,783.16  14,630.27 |  |
| Closing balance per cash book [receipts and payments book] as at 31 March 2024 **(must equal net balances above**) | 13,428.14 |  |